

**SPUR HILL UNDERGROUND COKING COAL PROJECT  
COMMUNITY CONSULTATIVE COMMITTEE  
MINUTES OF MEETING HELD TUESDAY 16 SEPTEMBER 2014  
AT MERTON VINEYARD, DENMAN**

| <b>PRESENT</b>       | <b>NAME</b>                   | <b>ORGANISATION</b>   |
|----------------------|-------------------------------|---|
|                      | Margaret MacDonald-Hill (MMH) | Chair   |
|                      | Les Jones (LJ)                | Community Representative                                      |
|                      | Aaron Moon (AM)               | Community Representative                                      |
|                      | Cr Christine Phelps (CP)      | Muswellbrook Shire Council                                    |
|                      | Susan Pickersgill (SP)        | Community Representative                                      |
|                      | John Sowter (JS)*             | Community Representative                                      |
|                      | Fiona Webber (FW)             | Community Representative                                      |
|                      | Tim Wolfgang (TW)             | Community Representative                                      |
|                      | Brett Keeping (BK)            | Group Representative - Vignerons & Vineyards                  |
|                      | Noel Downs (ND)               | Group Representative - Wanaruah Local Aboriginal Land Council |
|                      | Julie Moloney (JM)            | Division of Resources & Energy                                |
|                      | Wayne Seabrook (WS)           | Spur Hill Management Pty Ltd (SHM)                            |
|                      | Graeme Booth (GB)             | SHM   |
| <b>IN ATTENDANCE</b> | Lisa Andrews (LA)             | Minute Taker  |
|                      | Joshua Hunt (JH)              | Resource Strategies   |
|                      | Jo Webster (JW)               | Resource Strategies   |
|                      | Dee Elliott (DE)              | Elliott Whiteing Pty Ltd                                      |
|                      | Myf Jagger (MJ)               | Elliott Whiteing Pty Ltd                                      |
| <b>APOLOGIES</b>     | Nil                           |   |

**Meeting commenced at 5.35pm**

\* John Sowter arrived at 5.50pm

|   |  |  |
|---|--|--|
| <b>WELCOME</b>                          | The Chair welcomed Committee Members to the meeting.   |  |
| <b>DECLARATION OF INTEREST</b>          | <p>MMH advised that she was appointed by the Minister for Resources and Energy as the Independent Chair of the Spur Hill Community Consultative Committee.</p> <p>MMH also advised that she is a member of the Mine Subsidence Board and a member of the Ministers' Arbitration Panel.</p> <p>MMH asked if there were any changes to the previous declarations provided by members at the first meeting.</p> | No amendments to previously stated declarations.                                     |
| <b>CONFIRMATION OF PREVIOUS MINUTES</b> | The minutes of the previous meeting of 14 July 2014 were confirmed.  | <b>Moved:</b> SP<br><b>Seconded:</b> FW  |
| <b>BUSINESS ARISING</b>                 | <p>Complaints Register has been established.</p> <p>MMH asked CCC members to consider whether they wanted their contact details advertised. Discussions were held by all present with members agreeing to provide their contact details.</p>   | <b>Agreed</b>  |
| <b>PRESENTATIONS</b>                    | Presentation by Dee Elliott, Principal of Elliott Whiteing, an independent social planning company appointed to undertake the community engagement process. DE explained the process involved and the information obtained to assess   | Hand-outs provided to all present. Electronic version of presentation also attached. |

|                       |  |   |
|-----------------------|--|---|
|                       | <p>the effect that the project may have on the community.</p> <p>Questions were asked and answered in relation to the collection of data, stakeholder involvement, community groups, emergency &amp; health services, schools, housing providers, Council staff interviews, regional plan, employment, skill sets, businesses, connectivity, real estate and statistical information such as Census, population projections, etc; all of which will inform the social impact assessment.</p> <p>Members provided suggestions on which groups should be interviewed as part of the engagement process.</p> <p>Some members stated that the Denman community is the most important aspect of the study, whilst understanding the necessity to confer with Muswellbrook Shire Council and the region, most of the focus should be concentrated around Denman residents and the immediate area.</p>  | <p>DE: noted that both local and regional contexts would get appropriate treatment in the assessment.</p>   |
|                       | <p>Presentation by Graeme Booth and Wayne Seabrook with the latest updates on the progress of the proposed Spur Hill Underground Coking Coal Project and the recent mining lease applications.</p> <p>Questions were asked and answered during the presentation.</p> <p><b>Advertising of applications:</b> The mining lease applications have been advertised in the Daily Telegraph, the Muswellbrook Chronicle and the Denman News. Other mediums were suggested to ensure as many members of the community are informed.</p> <p>Q: Are landholders being given the opportunity to lodge objections to the mining leases?<br/>Discussions took place about Section 62 of the Mining Act 1992 (significant improvements and prescribed distance to residences).</p> <p>Q: If the mining leases are granted subsurface does that preclude open cut mining?</p> <p>Q: Can a "Glossary of Terms" be produced to explain the acronyms used in presentations and discussions?</p> | <p>Electronic version of presentation attached.<br/>Document handed out to CCC members.</p> <p><b>Action Item: SHM:</b> Arrange for advertisements to be placed in the Hunter Valley News.</p> <p>SHM: Noted its understanding that Section 62(1) of the Mining Act does not apply to subsurface mining lease applications<br/><b>Action Item: JM:</b> Clarify whether Section 62 is applicable to subsurface mining lease applications.</p> <p>SHM: Open cut mining is not proposed as part of the project and cannot occur within subsurface leases.</p> <p><b>Action Item: SHM/MMH:</b> To compile and send out with the minutes. To be included in future presentations to the CCC.</p> |
| <b>CORRESPONDENCE</b> | <b>In:</b> 9/9/14 & 10/9/14 - Emails from John Kaye via  | Further email from John Kaye  |

|                                |  |  |
|--------------------------------|--|--|
|                                | <p>several CCC members. These emails were forwarded by the Chair to all members on 10/9/14.</p> <p>It was agreed that Mr Kaye's correspondence would be responded to in writing by SHM in order for all issues to be addressed without any misinterpretation.</p> <p>Discussions were held about the process for the raising of such issues to be addressed by the CCC.</p> <p>MMH reiterated that if there were any concerns between CCC meetings, members or the community could contact SHM via email.</p> <p><b>Out:</b> Email to CCC members with draft minutes of meeting held on 14 July 2014.</p>  | <p>received by AM. AM to forward to Chair for inclusion of questions for response.</p> <p><b>Action Item: SHM/MMH:</b> SHM to provide CCC chair with written responses to correspondence tabled at the meeting. CCC members to be responsible for providing responses to community members, as appropriate.</p> <p><b>Agreed:</b> That any correspondence or issues proposed to be raised at the CCC be emailed to the Chair three weeks prior to the next meeting. This will enable the items to be placed on the agenda, which is sent out with the Meeting Notice two weeks prior to the CCC convening.</p> |
| <p><b>GENERAL BUSINESS</b></p> | <p>JS advised SHM that a contractor of SHM driving a tractor had left dirt on the road from the tractor tyres. GB to take on notice and raise with contractor.</p> <p>Information about CCC and its membership – SP to publish an article in the Denman News explaining the role of the committee and providing contact details for members.</p> <p>JM reminded members, that only the Chair can speak on behalf of the CCC, however, members may speak as individuals.</p> <p>Information on the project and draft minutes are to be sent to the Denman Library for display via the General Manager of Muswellbrook Shire Council.</p> <p><b>Information Session:</b> A newsletter will be delivered via letterbox drop to each property in the area informing residents of the Community Information Session on Wednesday 8 October 2014 from 3.30pm to 7pm. The project website will also provide this information. All CCC members are invited to attend.</p> <p>A question was raised on the protocol for asking questions during or after a presentation at a CCC meeting. General discussion and consensus that most questions are likely to be answered by the presenter during the course of presentations.</p> | <p><b>Action Item: MMH/SP:</b> to prepare article for Denman News.</p> <p><b>Action Item: SHM:</b> Contact details of CCC members to be included on the website and in the next community newsletter.</p> <p><b>Action Item: MMH:</b> to provide electronic version of draft minutes to Muswellbrook Shire Council.</p> <p><b>Agreed:</b> Trial that questions be held over during the presentation, or as otherwise suggested by the presenter.</p>   |
| <p><b>NEXT MEETING</b></p>     | <p>The next meeting of the CCC will take place on Tuesday 18 November 2014, commencing 5.30pm at the Merton Vineyard.</p>  |  |

**Meeting closed at 7.31pm**

## **ACTION ITEMS**

| <b>ITEM</b> | <b>ISSUE</b>   | <b>RESPONSIBILITY</b> |
|-------------|--|-----------------------|
| 1           | Glossary of Terms to be compiled and sent to CCC members and included in future CCC presentations                | SHM                   |
| 2           | Arrange for advertising of mining lease applications in Hunter Valley News                                       | SHM                   |
| 3           | Clarification of Section 62 requirements   | JM                    |
| 4           | Article to be included in Denman News with contact details of CCC members  | MMH/SP                |
| 5           | Draft minutes to be sent to Muswellbrook Shire Council for display in the Denman library                         | MMH                   |
| 6           | Contact details of CCC members to be placed on the project website and included in next SHM community newsletter | SHM                   |
| 7           | SHM to provide CCC chair with written response to correspondence table at the meeting.                           | SHM                   |